

CITY OF CAYCE
Public Hearing and Regular Council Meeting
January 6, 2009

Public Hearing – Wastewater Treatment Plant Upgrade and Expansion

A Public Hearing was held at 6:00 p.m. in Council Chambers to obtain public comment on the proposed Wastewater Treatment Plant upgrade and expansion and financing of the project. Those present included Mayor Elise Partin, Council members Steve Isom, James Jenkins, Kenneth Jumper and Rick Myers, City Manager John C. Sharpe, Tammy Barkley, Municipal Clerk, Garry Huddle, Municipal Treasurer and Frank Robinson, Director of Utilities. Mr. Craig Kirby of American Engineering was also in attendance.

Opening Statement

Mayor Partin stated that the purpose of the Public Hearing was to obtain public comment regarding the proposed Wastewater Treatment Plant upgrade and expansion and financing of the project through the State Revolving Fund. The Public Hearing is a requirement in order to receive the loan. Mr. Kirby presented a brief slide show which provided background on the plant including initial construction, past expansion, current capacity and areas served. He provided information on the need for the current plans to expand the plant including the plant being identified as a regional treatment provider, agreements with the Joint Water & Sewer Commission, Town of Lexington, and future growth of the service areas. He stated that alternatives to the expansion were reviewed in detail and pointed out options that proved to be unviable for various reasons explained. After a thorough review of the alternatives, Mr. Kirby stated that the most feasible and cost-effective alternative was to construct all new treatment trains. He reviewed the project overview and impact of the proposed expansion.

Public Testimony

Mr. Johnny Dowd of 201 N. Eden Drive inquired if the cost share of the upgrade would be done by population of the different entities involved. The City Manager stated that the cost share would be based on the capacity owned by each entity.

Close Hearing

Mayor Partin closed the public hearing noting that no further public comment was received.

The Regular January 2009 Council meeting was held this evening immediately following the Public Hearing in Council Chambers. Those present included Mayor Elise Partin, Council members Steve Isom, James Jenkins, Kenneth Jumper and Rick Myers, City Manager John C. Sharpe, Tammy Barkley, Municipal Clerk, and Garry Huddle, Municipal Treasurer. City Attorney, Danny Crowe, Ken Knudsen Director of Planning & Zoning, Frank Robinson Director of Utilities and Chief Charles McNair, Director of Public Safety, were also in attendance. Mayor Partin advised that members of the press and the public were duly notified of the meeting in accordance with the FOIA.

Mayor Partin called the meeting to order. Mr. Jumper gave the invocation and Mayor Partin led everyone in the Pledge of Allegiance.

Mr. Myers made a motion to amend the agenda to move the Executive Session and Item V.G. prior to Item IV. Mr. Jenkins seconded the motion. Mr. Isom stated that he was not in favor of amending the agenda in that Council should take into consideration all people in attendance. The motion passed four to one with Mr. Myers, Mr. Jenkins, Mayor Partin and Mr. Jumper voting yes and Mr. Isom voting no.

Mr. Isom made a motion to amend the agenda to honor Ms. Frankie Newman for her many years of service to our city by approaching the school board as suggested by the City Manager a few weeks ago and requesting their input and suggestions for that honor and their support towards an action of either naming a road or a facilities complex with a plaque honoring her service. Mr. Jumper seconded the motion. The City Manager stated that he did not recall making this recommendation. Mr. Isom stated that was fine, it was just a suggestion. He stated that he has a recording of it.

Mr. Myers suggested that Council consider a resolution honoring Ms. Newman which would be placed on the agenda for Council action. Mr. Isom stated he felt the City Manager's suggestion of contacting the School Board would be the best course of action to obtain information on Ms. Newman. Mr. Myers suggested that maybe discussions should be held with the School Board where they would head up providing the award and the City can be a part of it. Mr. Isom inquired if Council would be opposed to approaching the School Board. Mr. Myers stated that Council could certainly discuss it. Mayor Partin inquired of Mr. Isom if the end result of the discussion is that he was asking the City Manager to follow up on this and place it on the next agenda. After discussion, Mr. Isom amended his motion to request that the City Manager enter this item for discussion on the next agenda. Mr. Myers seconded the motion which was unanimously approved.

Approval of Minutes

The minutes of the December 2, 2008 Regular Meeting were presented for approval. Mr. Myers made a motion to approve the minutes as presented. Mr. Jumper seconded the motion. Mr. Jenkins asked that the minutes be corrected to reflect that he did not meet with Mr. Dixon, but instead received a phone call from a resident. Mr. Jumper inquired as to the status of Council's request regarding Spires Gym. The City

Manager stated he would report on that issue during the City Manager's Report. Mr. Isom inquired as to the status of improving the sound system. The City Manager advised that staff was currently looking into this matter. Mr. Myers amended his motion to include the correction noted by Mr. Jenkins. Mr. Jumper amended his second to the motion to include the correction noted. After discussion, the amended motion was unanimously approved.

Election of Alternate Representative to Serve on the Joint Water & Sewer Commission

Mayor Partin advised that in accordance with the Commission's bylaws, an alternative representative could be elected to attend and participate in meetings when the Mayor is unable to do so. Mr. Jumper made a motion to elect Councilman Skip Jenkins as the city's alternate representative. Mr. Isom seconded the motion which was unanimously approved.

Presentations

A. Presentation of Decorate Cayce Awards

Mayor Partin presented awards to the winners of the Decorate Cayce Contest and thanked them all for their participation in the event and for lighting up the holiday season. She stated that the contest is a project of the Beautification Board and thanked the members of the Board for their efforts on behalf of the city.

B. Presentation of the Employee of the Quarter Award

Mayor Partin presented the Employee of the Quarter Award for the 4th Quarter to Officer Finley Wihlidal and thanked him for his commitment and dedication to the city and its residents and for portraying a positive image for the City.

C. Presentation by Mary Ellen Cannizzaro of Compass 5 Partners re additional building project on State Street

Ms. Cannizzaro appeared before Council to present her plans to develop "The Village at Cayce", a revitalization project on State Street. She provided Council with renderings of the development and points for development. She stated that her goals and initiatives would be to seek the city's assistance in extending the TIF district along State Street, improve the commercial alley between J and K Avenues, enhance buffer between residential/commercial properties, extend street improvements project and enhance landscape butter around the block.

Mr. Isom inquired as to the cost of construction for the project. Ms. Cannizzaro stated the cost would be a little over \$2 million and a good portion of that cost is in improving the site. Mr. Isom inquires as to the balance of the TIF fund. The City Manager stated that there is approximately \$2.5 million left in the fund and the city has

one project on the table. Mr. Isom inquired if there was any TIF money in the General Fund. The City Manager replied no and that there is a separate account set up for TIF funds.

Mayor Partin thanked Ms. Cannizzaro for her presentation.

Mayor Partin announced that in an effort to keep citizens informed and government open to the public that today staff placed the November monthly financial reports on the City's web site under the "Links" portion of the home page.

Public Comment regarding Items on the Agenda

Mayor Partin explained the process and ordinance on appearance of citizens at Council meetings. Mayor Partin inquired if anyone had signed up to speak during the Public Comment period. Ms. Barkley advised that several have signed up and will call them up in the order they signed in.

Angela Hoyle – Item III. Public Comment Regarding Items on the Agenda - Ms. Hoyle advised that she did not wish to speak at this time.

John Hert – Item V.G. Review and Endorsement of Proposed Charette Master Plan for the City of Cayce – Mr. Hert stated that he was in favor of the master plan and that while he felt it was not a solve it all plan, it is a good start and applauded Council for their efforts.

Joan Hoffman – Item V.G. Review and Endorsement of Proposed Charette Master Plan for the City of Cayce - Ms. Hoffman stated she was very excited to see this issue on the agenda. She stated that she has personally had an opportunity to participate in a Charette and that it was quickly learned through the process that this can help improve identity and encouraged Council to move forward with the project. She stated that she was willing to be involved as much as she could and would encourage her neighbors, neighborhood association and others to participate.

H. Dale Gaskins – Item V.F. Discussion and Approval of Establishing Efficiency and Public Safety Review Committees – Mr. Gaskins stated that he has been involved with these types of committees in the past and stated they worked very well. He stated that it has worked for several state agencies and the U.S. Military and it gives a fresh insight into what's really going right with your organization and some things that can be improved. He stated that he felt it was a win-win for the employees, the citizens, and Council and the only cost there is about 15 minutes of each individual's time. He asked for a favorable vote and offered his assistance with this project.

Gerald Cromer – Item V.G. Review and Endorsement of Proposed Charette Master Plan for the City of Cayce – Mr. Cromer stated that he was a resident in the Broadacres neighborhood and has lived there for 50 years. He stated that he has lived in Cayce because he loves Cayce and thinks that it is a nice place to live. He stated

that when he saw the agenda for meeting tonight he was unsure of the meaning of a Charrette Master Plan. He stated that he researched the subject on the internet and what he found was that a Charrette is “used in developing a clear vision by renderings, sketches, and photos that begin to turn a vision into reality, unifying the recommendations of all participants. Designers are concerned about all the aspects of the project and look at nothing in isolation. Through continued feedback, citizen concerns and conflicts are resolved in the beginning of the process, avoiding costly redesign of projects.”

He stated that a Charrette Master Plan would offer Cayce citizens to have a voice in creating the kind of community we want. He asked Council for their support and especially support of his councilman from my district, Mr. Jumper, to vote for Cayce to implement a Charrette Master Plan. He stated that it was time for a community driven-strategic plan and to let the citizens have an input in how they want Cayce to be.

Tara Almond – Item V.G. Review and Endorsement of Proposed Charette Master Plan for the City of Cayce – Ms. Almond stated that the Charette Master Plan is an exciting concept and mentioned two important components of the plan—citizens’ involvement and transparency. She stated that she felt these were positive steps for the city.

Chris Kueny – Item V.G. Review and Endorsement of Proposed Charette Master Plan for the City of Cayce. Mr. Kueny stated that he was in favor of the Master Plan and felt this would be something good for the citizens and entire community.

Christina Hulslander –Item V.G. Review and Endorsement of Proposed Charette Master Plan for the City of Cayce - Ms. Hulslander stated that she was very excited about the Master Plan and was glad to see that Cayce was considering such an initiative.

Mayor Partin thanked all who provided public comment.

Executive Session

- A. Receipt of legal advice related to a potential claim involving business license tax

Mr. Myers made a motion to move into Executive Session to discuss the matter above. Mr. Jenkins seconded the motion which was unanimously approved. Mr. Myers recused himself from participating in this item due to a conflict of interest. He completed and signed the required Recusal Statement, submitted it to the City Clerk to be attached to the minutes of the meeting, and removed himself from the meeting.

Reconvene

After the Executive Session was concluded, the Regular meeting was reconvened. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting. Mr. Myers rejoined Council at the dais.

V.G. Review and Endorsement of Proposed Charette Master Plan for the City of Cayce

Mayor Partin introduced Mr. Walter Harris and Mr. Randy Wilson of Clemson University Extension Service and asked them to provide Council with information on the Charette process proposed. Mr. Harris provided Council with the number of South Carolina municipalities where they have conducted the Charette process. Mr. Wilson stated that the beauty of a Charette is that it is very much an open process where you invite and gather dreams of aspirations and put those into a comprehensive plan. He stated that regretablely sometimes when you think about a charette, it is limited only to the design and historically when that is done, you will lose some excitement. He stated the charette they proposed includes four basic components: market analysis, branding and marketing, design and plan, and implementation strategies. He stated that the process is highly participative. He stated that they understand the value and importance of vision and the importance of a very well crafted plan. Mr. Isom inquired as to the organization's credentials and if the Clemson program was exclusively for South Carolina. Mr. Wilson stated that their team members were from all over the United States and even has some international members. He stated that their program is mostly exclusive for South Carolina municipalities. Mr. Harris stated that he brought some examples of previous Charettes if Council would like to review. Mr. Wilson stated that the advantage of a Charrette delivery method is that it keeps the momentum going and allows citizens to participate without giving too much of their time over a longer period. Mayor Partin stated that she believes in this project so much as to what it will do that she would obtain private funds for the cost of the project. Mr. Isom inquired if the proposal is this the only phase or the first of several phases. Mayor Partin advised that the Charette is the only phase.

Mr. Jenkins made a motion to proceed with the project contingent upon obtaining the sufficient private funds. Mr. Knudsen stated that the revision of the City's Comprehensive Plan will begin soon and he was not sure how that will fit into the Charette process. Mayor Partin stated that the revision of the Comprehensive Plan would piggyback the master plan. Mr. Myers stated that it is important to have staff involved on the front end of the project to work out particulars. Mr. Wilson stated that they have had a great deal of experience where they fold the Charette into the Comprehensive Plan and that the results of the Charette become a downtown component to a Comprehensive Plan. He stated the Charette can be a preamble, a section or as a compliment to the Comprehensive Plan. Mr. Isom inquired if the project was put out on state bid. Mr. Myers explained that when private funds are used for a project, the bidding process is not required. Mr. Myers asked Mr. Jenkins if he would amend his motion to state that Council endorses the proposed Charette as presented, move forward with the project, and that funding be identified prior to the beginning of the

project. Mr. Jenkins amended his motion as requested. Mr. Myers seconded the amended motion which was unanimously approved.

Resolutions and Ordinances

A. Approval of Resolution Honoring Lucious Daniels

Mayor Partin advised that the city received a request that Council provide some form of acknowledgement honoring Mr. Lucious Daniels in celebration of his 65th birthday. She stated that a Resolution has been prepared for Council's review and approval. Mr. Jenkins made a motion to approve the resolution. Mr. Jumper seconded the motion which was unanimously approved.

B. Approval of Resolution Re Cayce Riverwalk Extension Project

The City Manager stated that the Planning & Development Department has requested Council's approval of a Resolution for the continuation of the Riverwalk Park south of the Riverland Park subdivision. He stated that although it is known that the city endorses the overall plan, the city has not approved a Resolution endorsing this new extension area. He advised that funding for this phase of the park is not in place and that certain funding sources may require a Resolution of this type. Mr. Myers made a motion to approve the Resolution. Mr. Isom seconded the motion. Mr. Myers asked for clarification on the acquisition of property. The City Manager advised that the property would be donated. The City Manager provided details on the extension. After discussion the motion was unanimously approved.

C. Approval of Ordinance Approving Expansion of FILOT – CMC Steel – First Reading

Mr. Jenkins recused himself from participating in this item as he is employed by CMC Steel. He completed and signed the required Recusal Statement, submitted it to the City Clerk to be attached to the minutes of the meeting, and removed himself from the Council dais.

Council considered for first reading approval and Ordinance approving the expansion of the CMC FILOT to allow CMC Steel South Carolina to add additional property into the multi-county industrial park of Lexington and Calhoun counties. The City Manager advised that in 2002, the City gave consent by Ordinance for CMC (formerly SMI Steel) to establish a multi-county industrial park as prescribed by State law in order for the company to receive favorable tax treatment under the statute. He stated that it is anticipated that CMC Steel will undertake this expansion of approximately \$12.9 million and create additional jobs at the plant. He stated that since the industrial park has already been created, an Ordinance must be approved to allow CMC to add additional properties to the park. He advised that Lexington County has already given their consent for the expansion by Ordinance, but because the property is located in the city limits, the City must also give consent by Ordinance as required by

State law. He stated that if Council approves the Ordinance on second and final reading, an agreement will also have to be submitted to Council for approval as to how the FILOT will be distributed among Lexington County, Lexington School District 2, the City of Cayce, and Calhoun County.

Mayor Partin inquired as to how many new jobs would be created. Mr. Myers stated that he attended a Riverland Park neighborhood meeting where CMC spoke of the expansion and that the amount of new jobs created would be minimal. He stated that the expansion is more of the process and equipment. Mr. Myers asked for clarification on the new agreement presented and the fact that CMC is incorporating the old FILOT into the new agreement. Mr. Crowe stated that it was his understanding that they are incorporating the old FILOT into the new agreement. Mr. Myers asked that this point be clarified prior to second reading of the Ordinance. Mr. Jumper made a motion to approve the Ordinance on first reading. Mr. Myers seconded the motion based on the City Manager's recommendation and that the milage rate in the new FILOT equal or exceed the current milage rate. Mr. Isom seconded the motion which was unanimously approved.

Mr. Jenkins rejoined Council at the dais.

Other

- A. Approval of Agreement Re Construction and Conveyance of a Water Main from 12th Street Extension to Saxe Gotha Industrial Park

The City Manager asked that Council postpone this item as the Agreement is in a "working draft" form at this time. He provided Council with a copy of the draft for informational purposes only. Mr. Myers made a motion that the item be postponed until a proposed agreement is submitted to Council for review and approval. Mr. Isom seconded the motion which was unanimously approved.

- B. Approval of Reimbursement to SCANA for Water Main Construction Project

The City Manager stated that it is the city's policy to extend water service to all customers from the city's existing distribution system to the property line of parcels being developed in the city limits. He stated that at the beginning of the SCANA Corporate Campus Project, the city and SCANA agreed to have SCANA contract for the design, permitting, construction, and inspection of the offsite water line along with the on-site line work. He stated that by combining and bidding the work for both the off-site and on-site at the same time, the cost of the project provided the city with a better price than bidding the off-site project alone.

He stated that the project has been completed to serve the new SCANA Corporate Campus and that upon completion, SCANA has requested reimbursement for the off-site work. He recommended that Council approve reimbursement to SCANA in

the amount of \$184,498.17 for the construction and engineering costs. He advised that funding would be taken from the O&M Investment account that was reimbursed from the 2007 Bond Proceeds.

Mr. Myers made a motion to approve the reimbursement to SCANA in the amount of \$184,498.17 which includes construction and engineering costs and that funds for the reimbursement be taken from the O&M Investment account as recommended. Mr. Isom seconded the motion which was unanimously approved.

C. Bid Award – Glenn Street Water Tank Refurbishment

The City Manager advised that in the approved FY 2008-2009 budget, funding was included to have the Glenn Street water tank refurbished by sandblasting and repainting the tank. He stated that the request for proposals were mailed and four companies responded. He stated that repairs that were needed were also noted by two of the companies and these companies proposed amounts for this additional work. He stated that some repairs needed are to meet current OSHA and DHEC regulations and that DHEC noted in the city's last Sanitary Survey Report that this tank is in deteriorated condition and required maintenance should be performed to bring the tank up to acceptable standards. He provided Council with a list of the proposals and costs. He stated that the company with the lowest proposal for the project is Municipal Tank Coating & Sandblasting at \$63,800 for the sandblasting and painting and \$27,325 for the additional repairs needed for a total of \$91,125. He stated that references provided by the company has been checked and are satisfactory for similar projects.

The City Manager advised that an estimated amount of \$60,000 was included in the approved FY 2008-2009 budget for this project, but that the cost for repairs was not included. He stated that if Council approves the project, work should begin in the spring of 2009 with an anticipated 45 day project schedule. He stated that funding for the project would come from operating revenues as approved in the budget and the budget could be amended by \$31,125 for the additional work with funds coming from O&M reserves.

Mr. Jenkins made a motion to award the bid to Municipal Tank Coating & Sandblasting in the amount of \$91,125, that the budget be amended to cover the additional \$31,125 and that the City Manager be authorized to sign the contract. Mr. Jumper seconded the motion. Mr. Jumper inquired as to the last time the tank was repainted. The City Manager advised that the last refurbishment of the tank was done in the mid-90s. Mr. Myers recommended that the City notify the adjacent residents prior to work beginning. After discussion, the motion was unanimously approved.

D. Bid Award – Lloydwood Lagoon Closeout

The City Manager advised that in the first quarter of 2007, Ideal Construction was the low bidder on the Lloydwood wastewater project and was contracted by the city for the Lloydwood/Bellemeade/Dry Creek Basic Sewer Project that included the

construction of a new pump station and collection lines. The scope of the project also included the closeout of the Lloydwood wastewater treatment plant/lagoon. He stated that Ideal Construction has not completed the closeout process of the lagoon as reported to the city by American Engineering. He stated that Ideal maintains that they have completed the requirements of the project contract. He stated that this disagreement has left the Lloydwood wastewater treatment plant lagoon closeout in limbo and the total project uncompleted.

The City Manager stated that in September 2008, American Engineering sent Ideal Construction a letter demanding that they perform under the contract and closeout the lagoon and that if not completed, American Engineering offered that the city would engage another contractor to complete the project.

The City Manager advised that three quotes were received and American Engineering recommends award the bid to the low bidder, Walter L. Hunter Construction Company in the amount of \$46,500. He stated that city would determine how best to recover the cost for the new contractor either from the Ideal Construction retainage that has been held back or through a claim on Ideal's insurance bond after the project has been completed. He stated that to date, the city has paid \$634,049.75 of the \$696,177.25 and has held back \$63,404.98 in retainage.

Mr. Myers made a motion to award the bid to the low bidder, Walter Hunter Construction Company in the amount of \$46,500 for the project and authorize the City Manager to execute the contract. Mr. Jumper seconded the motion. Mr. Myers inquired if the City had received a letter from Ideal or their attorney requesting the balance of the retainage and inquired if Mr. Bremmer was aware that the city is moving forward and if there any repercussions. The City Attorney advised that the City has communicated with Mr. Bremmer for several months regarding the project and their performance and also copied him on the last letter from American Engineering stating the city's position to allow another contractor to complete the project. He stated that there is no real time limit for a response or action to take place, but the City has not received a response. The City Manager stated that Ideal is well aware of the issues at hand.

Mr. Crowe advised that the City does anticipate some legal issues on this matter. Mr. Myers inquired as to Ideal's contention of the project. Mr. Crowe stated only that they believe they have completed the project, their attorney has made some general statements, and they have talked about their view and performance which has been communicated mostly by email and conversations with him. Mr. Myers stated that it is important that American Engineering document the issue in detail including photos, etc. that the City can call on to support the city's case in the event of legal action. Mr. Jenkins inquired if the city provided Ideal with the scope of work to be completed when the purchase order was issued. The City Manager stated that a contract that specifically outlined the scope of the work was provided. Mr. Crowe stated that Ideal's position is that at the time they signed the contract, the drawing was not made known to them. However, he stated that the City disagrees with that and believe the drawing were clear. Mayor Partin inquired if the city has given Ideal a reasonable time to

respond to the September 2008 letter from American Engineering. Mr. Crowe advised that the City has given them an appropriate amount of time to respond. After discussion, the motion was unanimously approved.

E. Approval of 2009 Council Meeting Dates

The City Manager stated that in accordance with Section 5-7-220 of the State Code, annual notification to the public of Council meeting dates must be given at the beginning of each year. He provided Council with a list of dates scheduled for the first Tuesday of each month as per the Cayce Code of Ordinances. He stated that throughout the year, Council can reschedule dates if conflicts arise. Mr. Jumper made a motion to approve the 2009 Council Meeting dates as presented. Mr. Jenkins seconded the motion. Mr. Jumper recommended that Council adhere to the scheduled dates unless there is an emergency. After discussion, the motion was unanimously approved.

F. Discussion and Approval of Establishing Efficiency and Public Safety Review Committees

Mr. Isom made a motion to discuss establishing the efficiency/public safety review committees. Mr. Jumper seconded the motion. Mayor Partin called for the question. The motion failed with a three to two vote with Mr. Myers, Mr. Jenkins and Mayor Partin voting no and Mr. Jumper and Mr. Isom voting yes.

Committee Matters

A. Review of Committees Annual Attendance Report

The City Manager provided Council with a copy of the Committees Annual Attendance Report. As requested by Council, the City Attorney provided Council with information regarding policies of other municipalities regarding attendance at committee meetings.

B. Committee Minutes

Council reviewed the following Committee meeting minutes for approval to enter into the official city record:

Beautification Board – November 18 and December 8, 2008
Cayce Museum Commission – December 10, 2008

Mr. Myers made a motion that the Committee meeting minutes be entered into the official city record. Mr. Jenkins seconded the motion which was unanimously approved.

C. Committee Appointments

Beautification Board – Two Positions

Ms. Felicia Lorick has resigned from the Board. The Board will review potential member applications at their January meeting. There is no recommendation at this time.

Ms. Gloria Evans Singleton has resigned from the Board. The Board reviewed potential member applications and recommends the appointment of Gloria Cook for this position. Her application is attached for your review.

Mr. Jenkins made a motion that Ms. Carrie Sulton whose application was submitted to Council in December as an alternate, be appointed to the Board to fill Ms. Lorick's position and that Ms. Cook be appointed to the Board to fill Ms. Singleton's position. Mr. Myers seconded the motion which was unanimously approved.

SPAT Committee – One Position

Ms. Virginia Smith's term expires January, 2009. She has served on the Committee for at least the last 12 years. She has been contacted and would like to serve again. There is no recommendation at this time. Mr. Jenkins made a motion to postpone the issue until a recommendation is received. Mr. Myers seconded the motion which was unanimously approved.

City Manager's Report

December financial reports – The City Manager advised that the monthly reports would be distributed to Council this week and would be also be placed on the city's web site.

The City Manager provided Council with the following dates and information:

January 12, Ribbon Cutting Ceremony, Harvest Hope Food Bank, 4:30 p.m.

January 19, Martin Luther King Holiday, City Hall Closed, normal pick up

January 27, Hometown Connection, MASC Office, 10:30 a.m.

January 28, Employee Awards Breakfast, Masonic Lodge, 8:30 a.m.

January 28, Council Retreat, Council Chambers, 10:00 a.m.

February 3, Regular Council Meeting, 6:00 p.m.

February 11, Mayors' Prayer Breakfast, Brookland Baptist Church Conference Center – The City Manager inquired if Council wanted the city to sponsor a table or purchase individual tickets at this event. He asked Council to advise the Municipal Clerk if they would be in attendance.

February 17, Brookland Cayce High School Education Foundation Dinner, Seawell's, 5:30 p.m. – The City Manager asked Council to advise him if the city wanted to sponsor a table at this event as it has done in the past. He asked Council to advise the Municipal Clerk if they would be in attendance.

February 17, Municipal Elected Officials Institute, Marriott Columbia – The City Manager asked Council to advise the Municipal Clerk of their plans to attend.

February 18, Hometown SC Legislative Action Day, Marriott Columbia - The City Manager asked Council to advise the Municipal Clerk of their plans to attend.

Set date for Special Meeting – CAFR Presentation – The City Manager advised that the City's Auditor has completed the CAFR and that a special meeting date needed to be set for the presentation of the CAFR. Council scheduled a special meeting for January 13, 2009 at 11:00 a.m.

Set date for Business Forum Breakfast – Mayor Partin suggested that the city host a Business Forum as it did in 2008 to invite businesses to breakfast and informally meet with Council. She suggested the date of February 25, 2009 at 7:30 a.m. Council agreed on the date and time.

Update on Planning Commission and Board of Zoning Appeals Continuing Education – the City Manager stated that in accordance with State law, all members of the city's Planning Commission and Board of Zoning Appeals have completed their continuing education requirements.

Update on Council's request - Lexington County Recreation & Aging Commission – the City Manager stated that at the request of Council, a letter was sent to Mr. Jay Criscione regarding the liability issues that would be involved regarding a community swimming pool as suggested by resident, Karen Wigfall in her presentation to Council at the December 2008 meeting. He provided Council with a copy of Mr. Criscione's response to the city.

Update – Bids to be opened on Taylor Road Construction Project, January 28, 2009 – The City Manager advised that bids would be opened by Lexington County on January 28, 2009 for the construction of Taylor Road and would provide Council with more information after that date.

Mr. Isom expressed his appreciation to Chief McNair for allowing him to ride along with Officer Wihlidal and stated the officer was extremely professional and he has tremendous respect for policemen. He stated that there seems to be a perception that our police force is a little below West Columbia and Columbia. He stated he would like to see the city move forward on the same par and eventually take a leadership role and to do that there would have to be somewhat of a cultural change in the city. He stated that at some point, he felt the city needed to shift over to a different type of management style.

There being no further business, meeting adjourned at 8:30 p.m.

Elise Partin, Mayor

ATTEST:

Tammy P. Barkley, CMC, Municipal Clerk